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AUG 26 1954

MEMORANDUM FOR: Mr. Lawrence R. Houston

SUBJECT: July 1954 Monthly Personnel Statistical Report

There follow certain observations extracted from the July 1954 Monthly Personnel Statistical Report:

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a. The reduction in T/O figures continues, with the overall Agency T/O showing a drop of [redacted] civilian positions; [redacted] of which are accounted for by changes within DD/A - there were losses of [redacted] in Logistics, [redacted] in Comptroller and 6 in the Office of DD/A. [redacted] positions were added for the Management Staff. Other Agency losses occurred in DD/I, due to reorganizations within OO, ORR and OSI.

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b. Although there was no change in the Agency civilian personnel ceiling, military authorizations decreased by [redacted] occurring principally in OTR and DD/P. Agency on-duty strength appreciated by [redacted] during July, though only 7 were civilian out of this number. Actual losses, occurring mostly in DD/I were offset by an increase of [redacted] in IAB strength figures, again as last month, the result of seasonal recruitment of clerical personnel.

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c. The turnover rate for the Agency was 1.2% in July, up from 1.1% in June, and the fourth month in a row in which the increase was 0.1%. The DD/A turnover rate for July was 1.2%, identical with the Agency figure, and the same as the DD/A figure for June, when it was above that of the Agency. Almost half of the DD/A losses occurred in the Security Office. The turnover experience for DD/A in the previous 12 month period was 1.0%, compared to 1.1% for the Agency as a whole.

d. For the first month in five, the DD/A promotion rate was up; the June figure of 31 promotions [redacted] of on-duty strength) was exceeded by July's 37 promotions [redacted] of on-duty strength). However, even this figure was only half the 74 promotions in March of this year. The Agency rate on promotions was [redacted] the previous month. In July, promotion leaders were DD/I, with 2.8%, and DCI, also with 2.8%. The DD/A experience rate for the previous 12 months in promotions was [redacted] compared with an Agency-wide figure

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